

**JACKSON COUNTY PARKS AND RECREATION COMMISSION
1992 WARREN AVENUE
JACKSON, MICHIGAN 49203**

April 16, 2014

CALL TO ORDER: Mike Way, Chairman at 9:00 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Cmr. **Alexander, Beaman, DuBois, Gaede, Polaczyk, Rand, Seitz, and Torres**
Excused: Cmr. **Snyder and Way**
Ex-Officio: **Scott Robbins**, County Parks Director
Staff: **Mike Hoskins** and **Becky Humphrey**
Visitors: **Adam Brown** Deputy County Administrator

APPROVAL OF AGENDA

Moved by DuBois, supported by Rand to approve the April 16, 2014 agenda. Motion carried.

SPECIAL ORDER – Rebecca Caulkins, Experience Jackson presentation on becoming “Experience Jackson Certified” go to - certified.experiencejackson.com

APPROVAL OF MINUTES

Moved by Rand, supported by Gaede to approve the April 16, 2014 Minutes. Motion carried.

PUBLIC COMMENT – None.

MARCH 2014 FINANCIALS

Moved by DuBois, supported by Rand to receive the March 2014 Financial Reports. Motion carried.

Moved by Seitz, supported by Torres to approve the March 2014 Claims Report. Motion carried.

COMMUNICATIONS

1. Letter to Russell C. Youngdahl
Re: Happy 90th Birthday and Thank you
2. E-Mail from Rebecca Caulkins, Experience Jackson
Re: Scholarship Award for Family Night Costumes
3. E-Mail from Rebecca Caulkins, Experience Jackson
Re: Scholarship Award for Falling Waters Trail ad in Michigan Trails Magazine
4. Letter from Jule Stafford, Grant Coordinator MDNR
Re: Sparks Park Trail Connector Acquisition
5. Letter to Jule Stafford, Grant Coordinator MDNR
Re: Sparks Park Trail Connector Amendment #2

6. **Cascades Park Foundation** minutes of March 19, 2014
7. **Friends of the Falling Waters Trail** of April 8, 2014
8. **Jackson County Parks Association** (At meeting)
9. **Cascades Inc. n/k/a Jackson Civil War Society** (No March Meeting)
10. **Revive the Pride** (No Meeting)

Moved by Torres, supported by Seitz to receive the communications. Motion Carried.

DIRECTOR'S REPORT

Intercity Trail Connector – Four properties must be acquired to connect the Cascades Park with the Falling Waters Trail, commonly referred to as the intercity trail connector. Two of the properties are privately owned by Ms. Mary Flannery and the other two are owned by the Jackson Public Schools.

Flannery Properties – The on-site survey and legal descriptions of the properties are underway with the assistance of Tim Van Gieson Land Surveys. The City of Jackson is requiring separate legal descriptions for both properties so that it shows the Flannery property is excluded from the entire parcel of land. Once this completed, we can move forward with the purchase agreement process.

Jackson Public School (JPS) Properties – JPS – The purchase agreement for the properties currently are under review by Mr. Phil Curtis and looks to be finalized around May 1, 2014.

Grass Lake Concession Agreement – The concession contract is currently under review by the Village Manager Tom Nolte and village council. A decision to accept or decline the contract should be made by May 6th.

Golf Course Ad Hoc Committee - We have had 5 meetings and discussions continue about how to improve the golfers experience as it relates to the course appearance and playability and the club house experience. The Cascades Golf Course Liquor License request is going before the full Board of Commissions on April 15, 2014. The course opened for play on Thursday April 10th.

Swains Lake Campground–The cabin is currently being built and will be delivered to Swain's Lake between mid-May to mid-June. The plans are in place to begin the installation of the concrete pad within the next two weeks in preparation for the delivery of the cabin.

Jackson County Fairgrounds – At the next Fair Board meeting on April 15, 2014 discussions will begin about the RFQ process for the master planning process.

Cascades Tree Project- Stan Mazur, Secretary/Treasurer of the Kiwanis Flowering Tree Project has requested parks staff to review Phase 2 – Conceptual Projected Planting landscape drawings. I have reviewed the Phase II plans with park staff and the Cascades Park Foundation in preparation for the

future meeting with Mr. Mazur. I reached out to Mr. Mazur on April 7th to introduce myself and set up a time to meet with him. I have not heard back from him as of yet.

Victims of Violent Crimes Memorial- I was contacted April 10th by email from Ms. Sue Vogt the Coordinator of the Victims' Right Unit, a division of the Prosecuting Attorney. They are looking to have their annual ceremony on Saturday, September 6, 2014. Also, she is wishing to discuss the opportunity to construct an additional memorial which was approved by the Parks Commission in 2011. I did reply to her and I am looking to set up a time to meet and introduce myself in the near future.

Moved by Alexander, supported by Rand to receive the Director's report. Motion carried.

OLD BUSINESS -

Revive the Pride - Tabled

NEW BUSINESS –

Cascades Video

Cmr. Beaman would consider Option 2 with further clarifications for The Cascades DVD. Discussion.

PUBLIC COMMENT – None

COMMISSIONER COMMENTS – None

ADJOURNMENT

There being no further business, the meeting adjourned to the call of the Chair at 9:58 a.m.

John Polaczyk, Vice-Chairman

Jackson County Parks & Recreation Commission